



# LIGHTSCAPE

## REQUEST FOR PROPOSAL TO HIRE FLAME EFFECT OPERATOR & FIRE FIELD LABOR

### What is the event?

Lightscape is the international brand created by Sony Music and Culture Creative Ltd. to create illuminated trails through heritage and landscape settings. Along with WAD Entertainment, these are partnership, commercial events with the venue in which they are hosted, and usually operate over approximately 45 non-consecutive show nights over 6-8 weeks.

The events are a mix of international artists' installations, illumination of the landscape, and bespoke elements that are site-specific shows using the surrounding environment as a backdrop. Each event is presented as a walking trail of approx. 1 mile in length, with a capacity audience of approx. 4,000 people per night.

The event is creatively produced and managed by Culture Creative, Ltd.

### Who are we?

Culture Creative Limited designed one of the first light trails in Northumberland, UK in 2005. Since this creation, CCL has since been working in partnership with venues across the world.

Culture Creative, Ltd. (CCL) was founded in 2004 and started creating light art experiences in 2005 in heritage and landscape settings throughout the UK. CCL creates site-specific, narrative-based work which enables audiences to relate directly to their surroundings and better understand the venue's stories and key messages.

We have developed a fine balance between engaging large audiences to provide accessible experiences, and protecting the landscapes, venues, and the sensitivities that we work within. We pride ourselves on being able to deliver successful events in unique and interesting places. We commission and collaborate with artists to produce large and small-scale work that is creative, innovative, and unexpected.

We are known for making extraordinary immersive experiences happen. Whilst developing a narrative that allows the audience to learn, observe, absorb and leave feeling enriched by their experience.

## Where do you fit in?

We are currently accepting applications for fire artists professionally recognized by local and state fire jurisdictions to operate wax and / or propane based flame effects we have slated for installation at the Brooklyn Botanic Garden.

## Lightscape at Brooklyn Botanic Garden Tentative Schedule (Subject to Change)

### Schedule to be finalized by Tuesday, November 1, 2022 (Subject to Change)

- Training: Week of November 7, 2022 (all staff must attend 2 days of on-site training)
- On-site Supervisor may be required for on-site duties pre-event.
- Show Dates (44): Show hours will be approx. 3:30pm - 11:00pm
  - November 16 (Tentative Walk Thru)
  - November 17 - 20
  - November 23 - 27 (excluding Thanksgiving Day)
  - November 30 to December 4
  - December 8 - 11
  - December 13 - 24
  - December 26 - January 2, 2023
  - January 4- 8
  - Load-out: January 9-11, 2023 (3 staff members assigned per day)

Please include total cost of labor for the (1) lead on-site operator, (1) fire pit attendance and (1) fire field attendant for approximately 50 working days. All positions are on site for approximately 8 hours and must be able to lift 50 pounds. All positions require a significant amount of physical activity and lifting.

Daily operations for fire pit and field attendant includes but is not limited to:

- Public Safety
- Igniting, refueling, extinguishing, and removing ash / coal from fire pits enjoyed by the public.
- Resetting the installation each day by striking used fire pots and replacing with new ones
- Maintaining fire field operations while show is live
- Daily reporting to lead on-site operator
- Maintaining inventory and a clean workspace
- Professionally representing CCL and the Lightscape event.

Daily Tasks for lead on-site operator include:

- Daily oversight of the operation and extinguishing of the effects for the duration of the show
- Staffing fire pit and field attendants
- Point person for site specific operations and safety concerns
- Daily reporting of weather and behavior of installation to Senior Fire Producer
- Direct point of contact between fire team and show operations
- Invoice submission for labor
- Bi-weekly meetings prior to event start date and duration of show run.
- Post show summary of entire event and reports are required
- Quality control and monitoring of work performed by fire pit and field attendants
- Supply refreshment for show operations as needed
- Both email and GroupMe text app will be heavily used for communication.
- Google Suite Templates will be provided for you to use. Using templates provided is required.

**If you have any questions about proposing your labor, please contact [ashley@culturecreative.co.uk](mailto:ashley@culturecreative.co.uk)**

## Insurance

The vendor(s) awarded the work shall be required to provide certificates of insurance for special effects liability, personal injury, property damage, and workmen's compensation insurance, and must provide COI's to all relevant parties.

## General Notes

- **All proposals are due no later than May 31, 2022 at 5pm PST**
- All proposals should be valid for at least 30 days from the due date of submission to allow time for review and questions.
- Please provide line-item labor pricing.
- Any necessary safety equipment including FR1 clothing and fire extinguishers is to be provided by you, the vendor.
- Please organize all quoted equipment and labor matching the order listed in this document.
- It is expected that there will be no cost increases without a specific written change-order from the technical director.
- Omissions based on logistical unknowns or related lack of knowledge of the event or venue shall not incur future costs unless those unknowns are specifically outlined in the initial proposal.
- Please do not quote any sections for which your organization would have to sub-rent the majority of the package. If your organization has a production partner interested in submitting a proposal for a section, please forward contact info to Ashley Bertling, [ashley@culturecreative.co.uk](mailto:ashley@culturecreative.co.uk)
- We reserve the right to select one or more organizations to provide production support services for this event. It is assumed that all submitted quotes are valid, even if only a portion of the event is awarded. Please list any discounts associated with awarding of the complete, multi-year package, as a separate section at the end of the proposal.
- There is limited on-site storage for supplies.
- Include estimated transportation costs in the proposal including any costs related to shipping if applicable.
- Include any applicable taxes with the proposal.

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